

Posting Preparations for Participation in Master of Architecture Graduation Show

1. All courses on your program of study must be completed with B- or better grades. The Student Programs Officer will check this as part of the process of scheduling the defence.
2. All outstanding fees should be paid. Obtain a note or receipt from Bill Porchnuk indicating that your EVDS account is paid up (present this receipt to Ms. Hamilton, the Dean's Assistant, along with your posting form).
3. Arrange a date and time with Jim Love; the date and time must be suitable for your supervisor and external(s).
4. Complete the posting form, using the date arranged in 3. You must provide a copy of your MDP (report, drawings, etc.) to each member of your committee. The committee should have reviewed these materials prior to signing the posting form.

The design submitted at the time of posting must be the design to be defended. Drawings may be interim representations, with final inked and/or rendered drawings to be ready for the opening of the show.

Scale models need not be submitted at the time of posting, but must be ready for the opening of the show.

5. Submit the posting form and one copy of your MDP materials to Ms. Hamilton, the Dean's Assistant.

The Dean's office will verify that all academic and financial matters are in order (see above) and assign an examiner.

6. Ensure that presentation materials are ready for the opening of the show on Mar. 4..

John and I wish you success!